

# FIND YOUR TROPBOX



## 01 **Log In**

Go to [www.tropical.com](http://www.tropical.com) and log in to your account, or register if you do not have an account.

## 02 **Manage My Account**

Once you log in, click "Manage My Account" at the top right corner of the page.

## 03 **Addresses & TropBoxes**

Click "Addresses and TropBoxes" at the bottom of the list.

## 04 **See Your TropBox Number(s)**

You will see your TropBox(s) number(s). If you have more than one, each TropBox number will belong to a specific island destination.

# USE YOUR TROPBOX

## 01 When Checking Out

Type the "Ship To" Address:

**FIRST NAME:** ABCD1234 (TropBox #)

**LAST NAME:** Tropical Shipping

**ADDRESS LINE 1:** 9505 NW 108th Ave.

**ADDRESS LINE 2:**

**CITY:** Miami

**STATE:** FL

**ZIP CODE:** 33178

## 02 Upload Documents

When you receive a notification, log in to your account and upload your invoice or documents requested.



REMEMBER

**CARGO RECEIVED**

Notifications need to be active

## 03 Ready to Sail!

Your item(s) will sail on the next available vessel or will be consolidated based on your instructions.

**Tropical**  
SHIPPING

COMMITTED TO *ISLAND*LIFE