

LCL SHIPPING: WHAT YOU NEED TO KNOW AND DO

You want a package transported from somewhere in Canada to The Bahamas and The Caribbean. So what do you do first? And what do you need to know to make the process as efficient as possible?

LCL CHECKLIST

- Cargo should be self-standing and export packaged
- Consignee name, address and destination should be clearly and visibly marked on all cargo
- Inland waybills should be consigned as follows:
Consignee name
Destination booking number _____
C/O Tropical Shipping
Consignee address
- If cargo is pre-booked, please affix your booking number to both the cargo packaging and inland waybill
- Shipper & contact information should be visibly displayed
- Piece count and weight description information should be provided
- Hazardous specifications – It is required that you fax your hazardous manifest, including the booking number to the office of origin prior to delivery.
- Please send shipping instructions (Shipper's Letter of Instruction, Performa and/or Shipper's Invoices) along with cargo by noon day prior to sailing



www.tropical.com

(506) 644-6300
Toll Free from Canada (866) 767-6576

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PSE1400-0706-A-00

HOW TO SHIP

LCL Cargo (Less than Container Load) From Canada



*With the fastest transit
and most frequent sailings
to The Bahamas and
The Caribbean,
Tropical Shipping is the
LCL carrier of choice.*

*Whatever your
LCL needs,
Tropical Shipping
can help make the
shipping process
from Canada
smooth and
convenient –
door-to-port.*

HOW TO SHIP

Less than Container Load (LCL) Cargo

With the fastest transit and most frequent sailings to The Bahamas and The Caribbean, Tropical Shipping is an unrivaled LCL carrier.

Tropical Shipping provides a smarter and faster way to ship Less than Container Load (LCL) cargo from the Canada to The Bahamas and The Caribbean. With one call from you, we can take care of cargo pick-up, documentation, transportation – everything except for cargo packaging. That's our customers' responsibility.

PACKAGING GUIDELINES

As the shipper of the cargo, it is your responsibility to safely package the cargo to withstand inland and ocean transportation. All cargo, especially glass, furniture and other fragile items should be sufficiently protected to prevent damage or exposure to other cargo. All items should be packaged to protect loose or protruding parts. All special handling instructions and directional arrows must be clearly visible on the outside of the packaging. Call or visit our web site for additional information on packaging your cargo.

PRE-BOOK YOUR CARGO

Call our Customer Service Team at:

- Saint John: (866) 767-6576 toll free outside of Saint John or (506) 644-6300 from Saint John
- Toronto: (866) 767-6576
- Montreal: (514) 939-1818

COMPLETE DOCUMENTATION REQUIREMENTS

Canada Customs now requires exporters to report their shipments prior to cargo being exported from Canada. Please contact your local Customs office or visit www.cbsa-asfc.gc.ca for more information. You may choose to report your shipment using the paper B13A or online. If you file via a paper copy, you are required to have it stamped by a Customs officer and then it must be faxed to us at (506) 644-6351. If you file your shipment using CAED or summary reporting, please include the proof of report number on your Bill of Lading instructions.

- Toll free fax (866) 876-7742 or (506) 644-6351
- Bonded Cargo must travel with validated bonds free of discrepancies

NATIONAL PICKUP SERVICE

- Available in the Montreal and Toronto metro areas
- Appointments should be scheduled at the time of the booking, at least 24 hours in advance:
Saint John: (866) 767-6576 toll free outside Saint John or (506) 644-6300 from Saint John
Toronto: (866) 767-6576
Montreal: (514) 939-1818

DELIVER YOUR CARGO TO A RECEIVING STATION

Cargo and documentation must be received by the cut-off times listed below. No exceptions can be made in order to meet our promise of on-time arrivals.

SAINT JOHN, NEW BRUNSWICK

Armour Transportation Systems
20 Marsh St., Saint John, New Brunswick E2L 5Y4
Phone: (506) 634-1380 – Fax: (506) 634-0875

Receiving Hours: Monday through Friday, 7:30 a.m. to 4:30 p.m. AST
Cargo Cut-Off: Friday 4:30 p.m. AST
Documentation Cut-Off: Wednesday at noon AST

*Customers must call Armour for a delivery appointment for all bookings. Bookings are coordinated by the Montreal office.

TORONTO, ONTARIO

Transpacific Terminal
5 West Drive, Brampton, Ontario L6T 4T2
Phone: (866) 767-6576

Receiving Hours: Monday through Friday, 7:30 a.m. to 5:00 p.m. EST
Cargo Cut-Off: Thursday 5:00 p.m. EST
Documentation Cut-Off: Thursday 3:00 p.m. EST

*Customers must call Transpacific for a delivery appointment for large, time-consuming bookings. Optional for others. Bookings coordinated by the Toronto office.

MONTREAL, QUEBEC

Transpacific Container Terminals
2555 Dollard Avenue, Ville LaSalle, Quebec H8N 3A9
Phone: (514) 595-1299 – Fax: (514) 595-1464

Receiving Hours: Monday through Friday, 7:30 a.m. to 3:30 p.m. EST
Cargo Cut-Off: Thursday 3:00 p.m. EST
Documentation Cut-Off: Thursday 5:00 p.m. EST

Bookings coordinated by the Montreal office.

*Customers must call Transpacific for a delivery appointment for large, time-consuming bookings. Optional for others. Bookings coordinated by the Montreal office.

VANCOUVER

Transpacific Container Terminals
1275 Kingsway Avenue, Port Coquitlam
British Columbia V3C 1S2

Phone: (905) 362-2090 – Fax: (905) 362-2092
Receiving Hours: Monday through Friday, 7:30 a.m. to 4:30 p.m. PST
Cargo Cut-Off: Tuesday at noon PST, two weeks prior to sailing
Documentation Cut-Off: Wednesday 5:00 p.m. AST

*Customers must call Transpacific for a delivery appointment for large, time-consuming bookings. Optional for others. Bookings coordinated by the Toronto office.

PAYMENT METHOD

- By credit. If you wish to apply for credit with Tropical Shipping, please complete a credit application and fax it to (506) 644-6351. Credit, when established, will only apply after your first shipment; therefore, it will be necessary to receive payment before your documentation will be released.
- By any other method. Should you choose not to apply for credit, all shipments will require payment before documentation will be released.

THIS IS TROPICAL... SHIPPING AT ITS BEST

For more than 40 years, Tropical Shipping has delivered the most reliable and complete cargo transportation services to The Bahamas and The Caribbean. Our customers transport everything imaginable. From small packages to millions of tons of grocery products and building materials, Tropical Shipping can handle it all – in full or less than container load shipments.

QUESTIONS?

For rates, bookings and information please call our customer service department at (506) 644-6300 or toll free from Canada at (866) 767-6576.